

## Minutes of the Governing Council Meeting

Date: March 31, 2021 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at mchsgallup.com

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### Governing Council Members:

Dr. Betty Sutliff, President – Present

Lisa Bracken, Vice President – Present

Monica Yazzie, Member – Present at 5:11 pm

Dr. Matthew Mingus, Member – Present

Olin Kieyoomia, Member – Present at 5:05 pm

### Agenda Item I

1. Call to Order-***Dr. Sutliff called the regular meeting to order at 5:01 pm.***
2. Roll Call video-declared open meeting, quorum was present for the meeting.

### Agenda Item II

1. Approval of the March 31, 2021 Agenda: ***Dr. Sutliff asked for a motion to approve the agenda. Dr. Mingus moved to approve, Ms. Bracken seconded, roll call vote with all members in favor.***
2. Approval of the February 24, 2021 Governing Board Regular Meeting Minutes, as presented: ***Dr. Sutliff asked for a motion to approve, Ms. Bracken moved to approve, Dr. Mingus seconded, roll call vote with all members in favor.***

### Agenda Item III

1. Public Comment: ***No comments to report.***
2. Teacher's Report: ***No teacher report.***
3. Counselor's Report: ***Mr. Knowles reports that McKinney-Vento mandatory training is almost complete, with only a few GC members needing to finish. Mr. Knowles did a presentation to Gallup Catholic School students about possibly attending Middle College HS. Enrollment application was left for 8<sup>th</sup> grade students. UNM Fall 2021 schedules are ready and will be available for student registration possibly on Monday, April 12<sup>th</sup>. For now, the majority of schedules seem to be ready for face-to-face learning. Work on next year's schedule is being made. Dr. Sutliff asked if students will have access to their schedules prior to the start of registration. Mr. Knowles answered that they would have access.***
4. Principal's Report: ***Dr. Hunter reports on behalf of Mr. Cunanan that student attendance was at 94% for March. All dates are set for the required NMPED spring student testing.***
5. GC Board Member's Report: ***Dr. Mingus adds that some UNM room assignments may change, with consideration to move to larger rooms to keep numbers of students under capacity and appropriately spaced. These changes, however, should not result in students needing to re-register as per the master schedule.***
6. Business Manager's Report
  - a. Financial Report-Written: ***Written report presented by Ms. Anna Cress. Dr. Sutliff questions the MedifyAir purchase and how many units were purchased for the price. Dr. Hunter explains that they are air purifiers that will be in each MCHS classroom and offices, with about 10 purifiers purchased.***
7. CEO's Report
  - a. Student Return Protocols: ***Dr. Hunter reports that MCHS did pass the fire marshal's site evaluation. Students and their families were surveyed to find out how many wanted to return to in-person learning, with just under 40 students that plan to return on Monday, April 5<sup>th</sup>. A letter was sent out to parents regarding the return guidelines that students will have to follow. Grab and go lunches will be available to students, which can be eaten outdoors or in designated areas. Each classroom has an ample supply of sanitizing wipes and sprays for cleaning between classes. The contract with Native Resource Development has been increased and they will clean and sanitize classrooms nightly. All COVID safe protocols are in place and have been thoroughly communicated.***
  - b. Personnel Changes: ***Dr. Hunter is pleased to announce the addition of a new Student Success Advisor, Hannah Thompson. Mr. Schali will be retiring at the end of the school year. Ms. Van Drunan is a new hire to replace Mr. Schali. She will be teaching Math/STEM classes. Dr. Sutliff questions when Ms. Van Drunan will start and if she has the same certifications as Mr. Schali to teach college level/dual classes. Dr. Hunter responds that Ms. Van Drunan will start in the new school year and that she is certified to teach the math/science/STEM classes, including for college credit as needed.***
  - c. Impact Aid Field Audit: ***Dr. Hunter explained that when applying for this type of funding for the first time, a field audit is required. Documentation of meetings, surveys that were given, or any kind of tribal parent input has to be provided. Thank you to Mr. Kieyoomia for being able to get delegate signatures for the source check form, which verifies the physical locations that the parents/students live on reservation land.***
  - d. Graduation Update: ***Dr. Hunter reports that the plan is to host a ceremony at an outdoor venue. Students will still be allowed to participate with UNM graduation ceremony should there be one. Outdoor venues are being looked at. Rep. Wonda Johnson will be commencement speaker. Graduation date is set for May 14<sup>th</sup> at 5:00 pm.***

- e. Facility Update: *Mr. Johnty Cresto explained in detail the facility sketches and blueprints of the new school building. Dr. Mingus asks about adding gender neutral restrooms and a lactation room. Mr. Cresto answered that it could be a possibility and would have to find the proper location for it in the building. He will contact the design team with this request.*

Agenda Item IV

1. Acceptance of Student Applications for Fall 2021: *No lottery needed at this time. Next lottery will be at the May Board Meeting. Dr. Hunter asks to approve the applications on file at this time. Dr. Sutliff asked for a motion to approve, Mr. Kieyoomia moved to approve, Dr. Mingus seconded, roll call vote with all members in favor.*

2. Action Items-New Business

a. Approval of Accounts Payable Vouchers: *Dr. Sutliff asked for a motion to approve, Ms. Bracken moved to approve, Dr. Mingus seconded, roll call vote with all members in favor.*

b. Approval of BARS: *Dr. Sutliff asked for a motion to approve, Dr. Mingus moved to approve, Mr. Kieyoomia seconded, roll call vote with all members in favor.*

3. Approval of Addition of Student Success Advisor Position to Salary Schedule: *Dr. Sutliff asked for a motion to approve, Dr. Mingus moved to approve, Ms. Bracken seconded, roll call vote with all members in favor.*

4. Approval of Revision to Retirement Policy regarding Reimbursement of Unused Sick Leave: *Original amount of \$25 was tied in to the GMCS policy. Dr. Hunter requests amount to be changed to \$35 per unused sick day. Dr. Sutliff asked for a motion to approve, Dr. Mingus moved to approve with the change to take out the wording of "unless otherwise specified" to the policy, Mr. Kieyoomia seconded, roll call vote with all members in favor.*

5. Approval of GC Conflict of Interest Policy: *Dr. Hunter discussed the language which is from part of the Charter School Division's site visit evaluation. Dr. Hunter made updates to copy the Conflict of Interest statement in the school bylaws to be included also in the governance section of the school's policy manual. Dr. Sutliff asked for a motion to approve, Dr. Mingus moved to approve, Mr. Kieyoomia seconded, roll call vote with all members in favor.*

6. Approval of Revisions to McKinney-Vento Dispute Resolution Policy: *Dr. Sutliff asked for a motion to approve, Dr. Mingus moved to approve, Ms. Bracken seconded, roll call vote with all members in favor.*

Adjourn: *With no further business, a motion to adjourn was made by Dr. Mingus, seconded by Ms. Bracken, roll call vote with all members in favor. Meeting adjourned at 6:56 pm. The next regularly scheduled meeting is set for April 28, 2021 at 5:00 pm.*

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Dr. Betty Sutliff, Council President

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Recording Secretary