**Minutes of the Regular Governing Council Meeting**

Date: November 18, 2020 at 5:00 PM

Location: Middle College High School

Meeting was videoconference call with all materials available at mchsgallup.com

***Governing Council Members:***

Dr. Betty Sutliff, President – Present

Lisa Bracken, Vice President – Present

Monica Yazzie, Member – Present

Dr. Matthew Mingus, Member – Present

Olin Kieyoomia, Member – Present

Agenda Item I

1. Call to Order-***Dr. Sutliff called the regular meeting to order at 5:02 pm.***
2. Roll Call declaring an open meeting and that a quorum was present for the meeting.

Agenda Item II

1. Approval of the November 18, 2020 Agenda: ***Dr Sutliff asked for a motion to accept the agenda. Dr. Mingus moved to approve, Ms. Yazzie seconded, roll call vote with all members in favor***.
2. Approval of the October 28, 2020 Governing Board Regular Meeting Minutes, as presented: ***Dr. Sutliff asked for a motion to approve minutes. Ms. Yazzie moved to approve, Dr. Mingus seconded, roll call vote with all members in favor.***

Agenda Item III

1. Teacher’s Report: ***No teachers present to report.***
2. Counselor’s Report: ***Mr. Knowles reports the finalizing of student spring schedules, getting them sent out to students and making sure they are registering in LoboWeb. MCHS teachers are reminding students through seminar classes to get registration done. UNM schedule is looking good. Mr. Knowles is keeping contact with students to complete their registration. He is also working to get student services to conduct necessary overrides and to remove holds on students who have applied to main campus, but are obviously not yet finished with high school (an ongoing issue for MCHS students who make early application to main campus).***
3. Principal’s Report: ***Dr. Hunter reports on behalf of Mr. Cunanan that he has been working on 40th day reporting to make sure it is accurate and waiting on validation reports from PED. 80th day is December 2nd and 120th day is in February.***
4. GC Board Members Reports: ***Dr. Mingus reports UNM-Gallup schedule will transition away from nearly all face to face classes due to the increase of COVID-19 cases for the remainder of the semester. Spring semester classes will start on January 19, 2021 and majority of classes will remain online.***
5. Business Manager’s Report
	1. Financial Report-Written: ***Written report represented by Ms. Anna Cress. Dr. Sutliff inquires about the open Purchase Order for Amy Baldonado. Dr. Hunter explains that this is paid out of IDEA-B fund for her to conduct Special Education Evaluations for students.***
6. CEO’s Report
7. Updates from PED: ***Dr. Hunter reports he attended virtually the PED government to government meetings with tribal leaders and the Governor. Navajo Nation is concerned about local districts who are pushing to operate schools on tribal land during periods of tribal lockdown. The Governor expresses dissatisfaction with these same districts, who are claiming local control and attempting to operate in defiance of her public health order. PED continues to communicate requirements for schools to fulfill, including the MLSS (Multi Layered Systems of Support). Dr. Hunter has been in conversation with the MLSS coach that has been assigned to MCHS and discussing what we are doing to provide the necessary support for students. Most concerning to all is what is going to happen in the next semester, how to be ready for distance learning.*** ***Dr. Sutliff inquires about PED’s authority with respect to college operations and open/closed campuses. Dr. Hunter explains that colleges fall under the HED, which operates under a different administrative authority.***
8. Spring Semester Schedules: ***Dr. Hunter reports drafts for second semester student schedules are complete and have been provided to students. Student-requested revisions are permissible, with few students requesting many changes from their proposed courses. There have been minimal changes of UNM offerings. Staff has noticed that distance learning has been a challenge for a significant number of students and schedules have been adjusted accordingly, with placement in college courses somewhat lessened until a stronger foundation better readies them for these courses. Students have been requiring more individual attention and counseling support while in full remote instruction. Ms. Yazzie inquires about ACT and SAT test administration for this school year. Dr. Hunter explained that MCHS did administer the SAT in October. Most colleges have waived the test scores as part of the admissions process. Mr. Knowles added that UNM cancelled the December ACT test.***
9. Facilities Update: ***Moving forward with all contracts in place and initial payments have been made. Dr. Sutliff inquires about payments being due in November and Ms. Cress confirmed all payments have been made.***

Agenda Item IV

1. Action Items-New Business
2. Approval of Accounts Payable Vouchers: ***Dr. Sutliff inquires about a charge for an item entitled CamNet, to which Ms. Cress explains that it is related to E-Rate for a second internet line and is a one-time fee. Dr. Hunter explains it is entirely for a second internet server. Dr. Sutliff also inquires about the item entitled Clifton Larson, to which Ms. Cress explains it is for auditing services and payments are broken down into three parts. Dr. Sutliff inquires about the item entitled Tyler Technologies, to which Ms. Cress explains it is a once a year payment for the Visions software. Dr. Sutliff inquires about one last item entitled Bento for Business, to which Ms. Cress explains it is for the printing of MCHS envelopes with school logo. Dr. Mingus moved to approve, Olin Kieyoomia seconded, roll call vote with all members in favor.***
3. Approval of BARs: ***Dr. Mingus moved to approve, Ms. Yazzie seconded, roll call vote with all members in favor.***

Adjourn: ***With no further business, a motion to adjourn was made by Ms. Yazzie, seconded by Mr. Kieyoomia, roll call vote with all members in favor. Meeting adjourned at 5:41 pm. The next regularly scheduled meeting is set for December 16, 2020 at 5:00 pm.***

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Dr. Betty Sutliff, Council President

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Recording Secretary