Minutes of the Regular Governing Council Meeting

Date: February 25, 2020 @ 4:00 PM

Middle College High School

Portable 1, Rm 2

705 Gurley Avenue, Gallup, NM 87301

***Governing Council Members:***

Dr. Betty Sutliff, President- Present

Lisa Bracken, Vice President- Not Present

Mary Lou Mraz, Secretary/Treasurer- Present

Monica Yazzie, Member- Present

Dr. Matthew Mingus, Member- Present

Agenda Item I

1. Call to Order: ***Dr. Sutliff called the meeting to order @ 4:01 PM***
2. Roll Call declaring it an open meeting and that a quorum was present for the meeting.

Agenda Item II

1. Approval of the February 25, 2020 Agenda:  ***Dr. Sutliff asked for a motion to accept the agenda. Dr. Mingus moved, seconded by Ms. Mraz, all present were in favor.***
2. Approval of the January 28, 2020 Regular Governing Board Meeting Minutes, as presented: ***Dr. Sutliff asked for a motion to approve the minutes, Ms. Yazzie moved, seconded by Ms. Mraz, all present were in favor.***

Agenda Item III

1. Student Representative’s Report: ***Student Rep not present.***
2. Parents’ Reports: ***Ms. Yazzie followed up from last month regarding students wondering if lunch could also be served in Gurley Hall. Dr. Hunter, Mr. Cunanan & Joshua Platero, Student Rep met and discussed the logistical reasons for lunch being served at one location. Lunch is being served to 65-70 students daily.***
3. Teachers’ Reports: ***Mr. Hunt- Reported that 2 staff members Mr. R. Schali & Ms. B. Shack were in Zuni to inform families about MCHS opportunities. Collaboration is happening. Mr. Dino is thankful for equipment and is going to make good use of it. Students are doing well.***
4. Counselor’s Report: ***Mr. Knowles- Recently visited Gallup Catholic, where many students are interested in attending MCHS. Started “Signs of Suicide” prevention program in Sr. Seminar class, will be starting with Jr. class. Will be attending Dept. of Health in Albuquerque, NM on Suicide Prevention. Has also been attending Counselors Program offered by PED.***
5. Principal’s Report: ***Mr. Cunanan- Almost ready for 120th day, which is closing on Thursday. Testing for ELL Students is complete, 16 students were tested. Next month testing for Science Assessment (SBA) will be held for the Juniors, from 3/7- 3/20/2020. SBA Science is required by state. Thankful for the 6 month Admin. Leadership training. Principal training is going well, will be attending 2nd round Friday to Sunday. One of our 11th grade Students has been awarded “2020 Rising Star in Computer Science,” this is MCHS’ 2nd year in a row for this award***
6. GC Board Members’ Reports: ***Dr. Mingus- UNM schedule has been recommended and should be public in a month.***
7. Business Manager’s Report
	1. Financial Report-Written: ***Kim Brown- Opened up for questions. Function 2500 is above budget but will be adjusted.***

8. CEO’s Report: ***Dr. Hunter***

* 1. Legislative Update: ***Not a lot of damage. Some anti- charter language has been removed. Discussed increase in At- Risk index. At- Risks include mobility, free/ reduced lunch, ELL. Mr. Dan Hill- Small school is still in effect. Teachers will receive a raise next year.***

***Dr. Mingus questioned what our Teacher/ Student ratio is at. It is important for MCHS to keep ratio low.***

* 1. CSD Site Visit (Feb 27): ***Visiting on Thursday 02/27/2020.***
	2. Progress on Mission Specific Goals: ***This was presented on screen to GC Board Members. MCHS has exceeded each of its two mission-specific goals.***

Agenda Item IV

1. Action Items-New Business:

1. Approval of Accounts Payable Vouchers: ***Kim Brown-***

***Voucher #1074 was payment to Solar Energy Int., new grant CTE of $60,000 received, spending to tech wind/solar and making front-end purchases.***

***Voucher #1075, Payment to ACES (K12 Accounting), this is billed monthly.***

***Page 3, payment to Drunk Busters for Driver’s Ed.***

***Venier software, gen pack is coded to Wind/ Solar Grant.***

***Voucher #1076, payment for consulting work for School Safety Plan, which is completed and has been approved by PED.***

***Top Hat is used for classroom polls students use in some UNM courses.***

***Voucher #1077, payment to GMCS for our share of the audit.***

***Dr. Mingus moved, seconded by Ms. Yazzie, all present were in favor for the approval of Accounts Payable Voucehrs.***

1. Approval of Employee Out-of-State/In-State Travel; pre-approved by CEO
2. Jeff Hunt; Albuquerque, NM; January 30, 2020; TAP Workshop, SAT Essentials for School Personnel
3. Monica Yazzie; Albuquerque, NM; March 10-11, 2020; PED/Legal Initiatives and Charter Renewal Training
4. Mary Lou Mraz; Albuquerque, NM; March 10-11, 2020; PED/Legal Initiatives and Charter Renewal Training
5. Rob Hunter; Albuquerque, NM; March 11, 2020; PED/Legal Initiatives and Charter Renewal Training
6. Rob Hunter; Santa Fe, NM; February 13-14, 2020; PEC Meeting-Business Manager Change Notification
7. Rob Hunter; Albuquerque, NM; April 2, 2020; NMPED Spring Budget Workshop
8. Rob Hunter; Albuquerque, NM; March 5-6, 2020; NMPED Equity Council Onboarding
9. Monica Yazzie; Albuquerque, NM; March 5-6, 2020; NMPED Equity Council Onboarding
10. Tim Knowles; Farmington, NM; February 28, 2020; NMPED CTE Needs Assessment Training
11. Tim Knowles; Albuquerque, NM; March 2-3, 2020; 2020 Advanced Placement Winter Summit
12. Tim Knowles; Albuquerque, NM; March 5-6, 2020; NNM DOH-QPR Train the Trainer course

***Dr. Mingus moved without item #3 (as this request is no longer being made), seconded by Ms. Mraz, all present were in favor of Approval of Employee out- of- state/ in- state travel.***

1. Approval of Budget Adjustments
2. Operational (11000) – Budget Increase: ***Ms. Brown- Increase to operational funds. Will cover an area in need of additional budget.***

***Dr. Mingus moved, seconded by Ms. Yazzie, all present were in favor***

1. 2020 SB-9 Ad Valorem Tax; State Match (31703) – Budget Increase: ***SB-9 tax award FY 2019-2020, needs board approval.***

***Ms. Mraz moved, seconded by Ms. Yazzie, all present were in favor***

1. Approval of MCHS Attendance Policy: ***Dr. Hunter- Align our policy with “Attendance for Success Act”, the policy was developed with staff input.***

***Dr. Mingus moved, seconded by Ms. Yazzie, all present were in favor.***

1. Approval of MCHS Audit Committee: ***Dr. Hunter- Reached out to others for audit committee & financial expertise. Parent- Stephen Mulvaney, Christopher Kline- Accounting firm. Other members include: Dr. Rob Hunter, Dr. B. Sutliff, Kim Brown/Business Manager, & Monica Yazzie.***

***Dr. Mingus moved, seconded by Ms. Yazzie, all present were in favor of the Audit Committee.***

1. Approval of Student Field Trip; Albuquerque, NM; March 27, 2020; Tour of UNM Main Campus: ***Dr. Hunter & Mr. Schali will be taking a group of students, priority is the Juniors. 21 Students will be going.***

***Ms. Yazzie moved, Ms. Mraz seconded, all present were in favor.***

***Adjourned at 5:26 PM, next scheduled Board Meeting is set for Tuesday March 31, 2020 @ 4:00 PM. Ms. Yazzie moved, Ms. Mraz seconded, all present were in favor.***

***Dr. Betty Sutliff, Council President***

***Michelle Etsitty, Recording Secretary***