Minutes of the Regular Governing Council Meeting

Date: April 28, 2020 @ 4:30 PM

Middle College High School

Meeting was videoconference call with all materials available @ mchsgallup.com

***Governing Council Members:***

Dr. Betty Sutliff, President- Present (Joined @ 4:47 PM)

Lisa Bracken, Vice President- Not Present

Mary Lou Mraz, Secretary- Present

Monica Yazzie, Member- Present

Dr. Matthew Mingus, Member- Present

Agenda Item I

1. Call to Order ***Ms. Mraz called the meeting to order @ 4:38 PM.***
2. Roll Call declaring it an open meeting and that a quorum was present for the meeting.

Agenda Item II

1. Approval of the April 28, 2020 Agenda: ***Ms. Mraz asked for a motion to accept the agenda. Dr. Mingus moved, Ms. Yazzie seconded, roll call vote with all members in favor.***
2. Approval of the March 31, 2020 regular Governing Board Meeting Minutes, as presented: ***Ms. Mraz asked for a motion to approve the minutes. Ms. Yazzie moved, Dr. Mingus seconded, roll call vote with all members in favor.***

Agenda Item III

1. Counselor’s Report: ***Mr. Knowles reported that Lobo web accounts have been checked with banner ID numbers, and only a handful of students have not completed scheduling. Some of these students may only have MCHS classes, so it may not be a huge concern, but a list will be sent to Mr. Cunanan to send a remind.***
2. Principal’s Report: ***Mr. Cunanan reported that students are doing online courses. Teachers are logging into PowerSchool on a weekly basis to update grades. IEPs have all been done virtually and we are compliant. Seniors are giving their Job Shadowing presentations virtually. End of Year (EOY) is approaching; it will start on May 13, 2020 and close two weeks after.***
3. GC Board Members’ Reports: ***Dr. Mingus reported Summer Courses are online; he was not sure about Fall Courses. Courses for Spring Semester are pass/fail, initiated by students until 05/31/2020. Dr. Hunter, Mr. Knowles, and Mr. Cunanan will work with students to make sure they know how to request this if desired.***

***Ms. Yazzie questioned how soon students would know whether they passed. She was inquiring because some scholarships require early notification. Dr. Hunter explained that all course grades will come in following the conclusion of the semester, which ends on May 15.***

1. Business Manager’s Report
   1. Financial Report-Written: ***Opened up for questions. Dr. Sutliff inquired about the large payment to UNM, which was for Tuition, Text Books and Lease. This payment is quarterly.***

5. CEO’s Report

1. Continuous Learning Plan: ***Dr. Hunter reported that MCHS Students are participating; some are doing better than others. One MCHS Senior contracted the Covid 19 virus. There is connectivity for all students, with issues being resolved. Graduation will be held virtually; with discussion that maybe some sort of keynote speaker can be included. MCHS has 30 Graduates. Dr. Sutliff questioned what will be happening in August as far as classes, will we be in session or not. This is unknown at the moment, but MCHS will take direction from the PED.***
2. Fall Registration: ***Over 80% registered for Fall Courses. Some Students will be taking NTU courses. Applications for these students will be sent out after pre-filled by the registrar.***
3. Postsecondary Assistance (ONNSFA and Scholarships): ***Mr. Knowles and Mr. Hunt sent scholarship links to seniors. Eligible seniors with the Navajo Nation were sent a link and instructions for creating scholarship accounts with ONNSFA.***
4. Grants Management (IEA and ELTP): ***The Extended Learning Time Grant has been received by PED. The Indian Ed Act application is currently being completed. K12 Accounting is applying for Impact Aid for FY 2021. Dr. Mingus questioned if they apply to specific areas of instruction, Dr. Hunter explained that most of them do.***

Agenda Item IV

1. Action Items-New Business

1. Approval of Accounts Payable Vouchers: ***#1107- Payment to UNM (Lease, Second Semester and Textbooks).***

***Page 6- Walmart for Hotspots to maintain connectivity for Students.***

***Page 4, # 1097 Payment to Millennium Media for Radio Advertisement for Student recruitment.***

***Page 5- Payment to UPS Store for student newsletter.***

***Ms. Mraz moved, Ms. Yazzie seconded, roll call vote with all members in favor.***

1. Approval of Budget Adjustments
2. Instructional Materials Special Appropriation (27109):

***Dr. Mingus moved, Ms. Yazzie seconded, roll call vote with all members in favor.***

***Ms. Yazzie inquired about masks, gloves and seating for the Fall Semester. Dr. Hunter discussed what some education institutions have been planning, including limiting class sizes, alternating instructional days, offering hybrid learning, and staggering lunch and other non-instructional times. He is confident that PED’s guidance will be well thought out.***

***Adjourned at 5:38 PM, next scheduled Board Meeting is set for Tuesday May 26, 2020 at 5:00 pm via Videoconference. Dr. Mingus moved, Ms. Yazzie seconded, roll call vote with all members in favor.***

***Dr. Betty Sutcliff, Council President***

***Michelle Etsitty, Recording Secretary***