**Minutes of the Governing Council Meeting**

Date: February 26, 2025 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

**Governing Council Members**:

Lisa Bracken, President – Present

Monica Yazzie, Vice President – Present

Dr. Carolyn Kuchera, Secretary – Present

Janene Yazzie, Member – Not Present

Joshua Turney, Member – Present

Heather Clah, Member – Not Present

Agenda Item I

1. Call to Order-Ms. Bracken called the meeting to order at 5:08 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the February 26, 2025 Agenda: ***Dr. Hunter noted there is no Executive Session as stated on the agenda. Ms. Bracken asked for a motion to approve the amended agenda. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.***
2. Approval of the January 29, 2025 Governing Board Regular Meeting Minutes, as presented: ***Ms. Katie Rarick noted a correction on BAR 008, that it should be 0010. Ms. Bracken asked for a motion to approve the regular meeting minutes with the noted BAR number correction. Dr. Kuchera motioned to approve with the amended BAR number, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report: ***No teacher’s report.***
3. Counselor’s /Student Support Director’s Report: ***Mr. Knowles reported that UNM has come out with a draft of the Fall UNM class schedule. Counselors will start to schedule students for Fall 25. All MCHS seniors are on track to graduate and he is collecting their final Next Step Plans.***
4. Principal’s Report: ***Ms. Gonzales reported the school is in the 120-day state reporting review period. WIDA Access testing for the English Language Learner students are being completed this week. SAT and NM-ASR junior testing will occur in April.***

a. CEO Evaluation: ***Ms. Gonzales shared the CEO evaluation documents to board members and they will work together during the Executive Session at the next GC meeting to finalize rating scores and provide collective feedback for each Competency area.***

1. GC Board Members’ Report**: *No Board Members Report***
   1. Summary of Finance Committee Meeting: ***Ms. Bracken reported discussion on new building progress and***

***requested if a tour could be scheduled in May. Dr. Hunter confirmed he would reach out to the project manager.***

1. Finance Report: ***Financial Report presented by Ms. Katie Rarick. Ms Monica Yazzie asked about the cuts to federal funding and how or if it will affect MCHS. Ms. Rarick and Dr. Hunter responded that there may be minimal or no effect but were not sure of any outcomes at this point.***
2. CEO’s Report
   1. Legislative Session Update: ***Dr. Hunter reported information regarding three bills to be watched.***

***Senate Joint Resolution 3, this bill replaces the Secretary of Education with an elected state board. An amendment was made to this resolution that would preserve the Public Education Commission, which is the authorized elected Board for Charter Schools.***

***Budget House Bill 2 has passed to the Senate. For education, it has proposed a 4% raise and to raise the minimums for the salary tiers.***

***House Bill 365, Dr. Hunter was asked to attend hearing to testify as a representative for Charter Schools. This bill will move the Charter School Division, which is housed within the Public Education Dept, to be under the Public Education Commission. It has passed the House of Education Committee with 9-0 vote, then moved on to the Government, Elections and Indian Affairs Committee, where it also passed and will go to the House Floor next.***

* 1. Equity Council Update: Advisory Team Reports/Interventions: ***Dr. Hunter reported that an advisory team consisting of Dr. Hunter, Ms. Gonzales, Mr. Knowles and Ms. Sandoval has been implemented. The team meets every Monday afternoon and reviews student attendance, grades, and tutor time completion and identify student needs and come up with a plan of action of how to assist the students and whether to contact parents.***
  2. Graduation: Thursday, May 15 at Courthouse Square 6:00 pm: ***Dr. Hunter reported graduation location has been approved with the city. He also mentioned UNM graduation will be Saturday, May 17 at the Angelo DiPaolo Stadium. Future MCHS graduations could be held at Red Rock Park as a recurring event.***
  3. GC Training Hours and Website Bios: ***Dr. Hunter reminded GC board members to complete board training hours and to provide a photo and short biography to post on the school website.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on Tobacco Policy: ***Dr. Hunter noted the new language for the policy is highlighted. The Public Education Dept gave notice that tobacco policies have to mention the use of e-cigarettes and vaping devices. Members of the board asked to also include THC in the new language. Dr. Hunter amended the new wording in the policy. Ms. Bracken asked for a motion to approve the amended Tobacco Policy. Mr. Turney motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all other members in favor.***
2. Discussion and Possible Action on WaFd account and purchasing card: ***Ms. Rarick gave an update on the school’s Purchase card request with NM Bank and Trust, which has not been received and she would like to move on and process with WaFd bank and requested that the p-card resolution be made applicable to WaFd. Ms. Bracken asked for a motion to approve P-Card Resolution. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.***
3. Discussion and Possible Action on the 2024-2025 January Bank Rec and Check Register: ***Bank documents presented by Ms. Rarick.*** ***Ms. Bracken asked for a motion to approve bank documents. Ms. Monica Yazzie motioned to approve bank documents, seconded by Dr. Kuchera. Roll call vote with all members in favor.***
4. Discussion and Possible Action on BARs: ***All BARs presented by Ms. Rarick.*** ***Ms. Bracken asked for a motion to approve BARs as presented. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll Call vote with all members in favor.***

a. 0008-D Title IV BAR

b. Additional BARs: 0010-IB Lease Assistance and 0009-IB PEC Special Grant

Adjourn: ***With no further business, meeting was adjourned at 5:42 pm. Next regularly scheduled meeting will be on Wednesday,***

***March 26, 2025, at 5:00 pm.***

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Ms. Lisa Bracken, Council President

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Recording Secretary